



**CITY OF WAKEFIELD
PARK PAVILIONS/CITY EVENT ROOM
RENTAL APPLICATION**

No activity is permitted without a current Insurance policy listing the City of Wakefield as an additional insured. Insurance requirements are attached. Eddy Park hours are 7:00 AM-10:00 PM (If your event will last past 10:00 PM permission is required). City Event Room events may last until 12:00 AM.

NAME: _____ GROUP: _____ DATE OF USE: _____

ADDRESS: _____ CITY: _____ ZIP: _____

PHONE: _____ EMAIL: _____

CHECK APPROPRIATE BOX

RESIDENT

NON-RESIDENT

John Siira Pavilion (Kitchen/Bathrooms)
Beach Pavilion (Electrical outlets)

\$50.00
\$25.00

\$75.00
\$35.00

Security Deposit (separate check or copy of credit card) \$75.00

\$75.00

City Event Room with Kitchen
Alcohol Fee:

\$100.00
\$50.00

\$150.00
\$50.00

Security Deposit (separate check or copy of credit card) \$100.00

\$150.00

Non-Profit/Community Organizations

NO CHARGE WITH COUNCIL APPROVAL

DAMAGE & CLEAN-UP AGREEMENT

Said group agrees to pay the City of Wakefield for damage to any property caused by said group at said location and said group agrees to pay the City the security deposit amount as shown above if the area used by said group is not **CLEANED UP** and returned to the condition in which it was found.

RELEASE & HOLD HARMLESS AGREEMENT

Also, in consideration of using the City of Wakefield property/structures and if applicable, in consideration of being allowed by the City of Wakefield to possess and consume beer and/or wine at the above location and date, the undersigned, by this instrument do hereby expressly stipulate and agree to release, discharge, indemnify and forever hold harmless the City of Wakefield, its assigns, agents, servants and employees of and from all claims, demands, actions or causes of action now existing or which may hereafter exist by reason of any damage, loss or injury which heretofore has been or which may hereafter be sustained by the said GROUP, ORGANIZATION OR FAMILY in consequence of their participation in any and all activities in connection with the use of City of Wakefield Property/Structures.

This release extends and applies to, and also covers and includes, all unknown, unforeseen, unanticipated, and unsuspected injuries, damages, loss and liability, and the consequence thereof, as well as those now disclosed and known to exist. The provisions of any state, federal, local or territorial law or statute providing in substance that releases shall not extend to claims, demands, injuries or damages, which are unknown or are unsuspected to exist at the time to the person executing such release, and hereby expressly waived.

HAVING READ THE ABOVE CONDITIONS AND RECEIVING THE GUIDELINES/POLICY PERTAINING TO THIS RENTAL, I/WE AGREE TO ADHERE TO THE CONDITIONS OF THIS AGREEMENT AND THE RENTAL GUIDELINES. I, FURTHER CERTIFY THAT IF MY SECURITY DEPOSIT IS NOT USED, I WISH TO HAVE MY SECURITY DEPOSIT _____ RETURNED TO ME _____ SHREDED. If neither item is selected, the City of Wakefield Representative is authorized to shred my Security Deposit.

Signature

Date

CITY OF WAKEFIELD USE

Date Received: _____ Rental Fee: _____ Receipt #: _____ Type of Payment: _____

Sec. Dep.: _____ Cert. of Insurance (City Room) _____ Key Issued: _____/Returned: _____

509 Sunday Lake Street, Wakefield, MI 49968

www.cityofwakefield.org

ph (906) 229-5131 f (906)229-5331

FB/cityofwakefieldmi

THE CITY OF WAKEFIELD IS AN EQUAL OPPORTUNITY EMPLOYER AND PROVIDER



INSURANCE REQUIREMENTS FOR ACTIVITIES PERFORMED PURSUANT TO RENTAL OF THE CITY'S EVENT ROOM

The user shall have as a minimum an insurance policy as described below, and the Insurance Company shall be licensed by the State of Michigan.

The insurance shall name the City of Wakefield as an additional insured and include, but not be limited to, coverage for:

- Damage Liability
- Bodily Injury
- Property Damage

NO ACTIVITY IS PERMITTED WITHOUT THE ABOVE POLICIES BEING CURRENTLY IN EFFECT.

Should the policy be canceled or expire, all activities authorized by the permit shall cease and the authority for the activity is deemed of no effect pending reinstatement of such policy in conformity with the above.

All certificates of insurance will be received by the City Clerk's Office.

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